

Landscape Concepts Management, Inc.

Landscape Project Manager

Grayslake

Landscape Concepts Management has earned a reputation as the Midwest's premier commercial landscape contractor. Our firm does more than maintain landscapes - we provide long-term solutions that "create landscapes for life". Landscape Concepts Management's culture empowers our team to make decisions and take ownership of customer solutions. Our people are experts in their field, with a strong commitment to quality work – if our names are on it, we want it to be award-winning.

PRIMARY PURPOSE OF JOB: To ensure that client expectations regarding quality and service are consistently met and exceeded by managing project installation, procurement, and employee management.

RESPONSIBILITIES will include but are not limited to;

- Conduct pre-construction meetings with property owner, operations manager, field staff and subcontractors.
- Prepare order of events and project schedules for each project.
- Coordinate scheduling of materials and labor.
- Work with Design Department and Account Managers and Account Executives on design project installation issues, pricing of jobs, and construction access solutions for installations.
- Working within designated deadlines and budget, manage jobs, personnel and supplies to maximize company financial health.
- Create and maintain job files.
- Comply with all company policies, procedures, and safety requirements.

REQUIREMENTS:

- Experience with a transit/level to shoot grades.
- Successful record of hardscape and drainage jobsite layouts.
- Ability to identify plant material and read a landscape plan.
- Experience with adjusting irrigation heads and familiarity with irrigation clocks.
- Basic outdoor electrical repair.
- Plow snow, supervise snow crews
- Able to lift 40lbs.
- Must speak English and Spanish is a plus.
- Valid Driver's License required; CDL is a plus.
- Excellent communication and organizational skills while working in a fast paced environment.

This job description does not list all the duties of the position.

Equal Opportunity Employer

Please send your resume and / or letter of interest to:
work@landscapeconcepts.com