

# Landscape Concepts Management, Inc.

## Seasonal Color Supervisor

Aurora Branch

Landscape Concepts Management has earned a reputation as the Midwest's premier commercial landscape contractor. Our firm does more than maintain landscapes - we provide long-term solutions that "create landscapes for life". Landscape Concepts Management's culture empowers our team to make decisions and take ownership of customer solutions. Our people are experts in their field, with a strong commitment to quality work – if our names are on it, we want it to be award-winning.

**PRIMARY PURPOSE OF JOB:** Supervise daily operations of Seasonal Color that provides a high quality and unique colors to the landscape in a safe and cost effective practice.

**RESPONSIBILITIES** will include but are not limited to;

- Design Seasonal Color Contracts for job sites.
- Order plant/annual material for contracts along with scheduling deliveries.
- Schedule crews for the installation seasons.
- Oversee crew from delivery of product through installation.
- Confirm all crews paperwork is completed and distributed properly.
- Manage annual flower inventory for the branch.
- Meet with clients throughout project as needed.
- Take snow measurements during the snow season.
- Initiate and update department projects to improve practices and materials.

### **REQUIREMENTS:**

- Able to work flexible hours during all four installation seasons.
- Minimal 3 years' experience and knowledge working with plants/annuals, including identification, growth habits, and design knowledge for various environmental situations and conditions.
- Experience in operation/supervising crews.
- Experience in Microsoft Office including Excel and Word.
- Able to lift 40lbs.
- Must speak English and Spanish is a plus.
- Good communication and organizational skills while working in a fast paced environment.